

## Recognition of Prior Learning (RPL) evidence TAESS00018 Deliver E-Learning Skill Set

This document suggests evidence suitable to be submitted in support of an RPL application for the TAESS00018 Skill Set. You are to provide all evidence requested via email to [rpl@plenty.edu.au](mailto:rpl@plenty.edu.au). Please submit all evidence for each unit (e.g. TAEDEL501) in separate emails ensuring your subject heading is identical to the unit title.

When submitting your evidence, please ensure it is from the **present or very recent past**. This generally means it needs to be from within the past 2-3 years.

If you require further clarification on any information below, please contact your assessor directly cc'ing [rpl@plenty.edu.au](mailto:rpl@plenty.edu.au).

**Please provide:**

Units	Evidence of:	Required Evidence
<b>TAEDEL501</b>	facilitating <u>one complete</u> e-learning program, providing detail about: <ul style="list-style-type: none"> <li>how learner needs were identified</li> <li>the e-learning delivery plan</li> <li>protocols for the learning environment</li> <li>support mechanisms available to learners</li> <li>at least two examples of organising and facilitating a minimum of two e-learning activities covering diverse e-learning environments</li> <li>how the program was monitored and reviewed</li> </ul>	<p style="color: red;">Evidence includes:</p> <p style="color: red;">One complete e-Learning program, snapshots from the LMS, feedback reviews, copy of strategy used, copies of email communication, continuous improvement register</p> <p style="color: red;">Protocols for learning environment and support mechanisms (may be student handbook, induction emails, student instructions)</p> <p style="color: red;">At least <u>two</u> examples of organising and facilitating a minimum of two e-learning activities covering diverse e-learning environments</p>
<b>TAEDES503</b>	to research, design and develop two e-learning resources that reflect client needs and the contexts of application, including: <ul style="list-style-type: none"> <li>documented evidence of consultation, research and findings</li> <li>completed designs for the two resources</li> </ul>	<p style="color: red;">Evidence required:</p> <p style="color: red;">Two e-learning resources that include evidence of designing, consultation, research and findings</p>
	completed development of one resource, with documented evidence of: <ul style="list-style-type: none"> <li>a review and trial of the resource, including user feedback and how this impacted on the development of the resource</li> </ul>	<p style="color: red;">One e-Learning resource that includes review and trial of the resource, feedback, the role you played in the development of the resource</p>

Units	Evidence of:	Required Evidence
	<ul style="list-style-type: none"> <li>• the final e-learning resource, either complete, or in part, or a sample</li> <li>• the candidate's specific role in the development process</li> </ul>	
<b>All</b>	Current resume / CV	Include position descriptions for the training and assessing roles held over the past 2-3 years.
<b>All</b>	Performance appraisals	Most recent performance appraisals